

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on September 17, 2015, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Brad Muller, Nicklaus Craig, Brandon Dhuey, Glenn Deviley, David Konrath, Todd Delain, Mike Nieft, Ed Janke, Dave Lasee

Excused: Eric Dunning

Prior to the start of the meeting, retired member Larry Mours was presented with a plaque for his 33 years of service on the Task Force.

Item #1. Adoption of Agenda.

Motion made by Deviley and seconded by Janke to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of Previous Meeting.

Motion made by Delain and seconded by Janke to approve the minutes from the previous meeting on June 18, 2015. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Dhuey reported that the Task Force was called out to the following fires since the last meeting:

06-15-15 Brown County Sheriff's Office (vehicle fire/accidental)
06-20-15 1320 April Ln., Ashwaubenon (undetermined)
06-28-15 725 Bordeaux Rue, Allouez (accidental)
07-18-15 4061 Humboldt Rd., Humboldt (undetermined)
09-07-15 995-8th St., Green Bay (undetermined)

The South Overland Road fatal fire is still under investigation.

Item #4. Report of General Membership President.

Dhuey stated that there are four investigator openings on the Task Force. A notice of investigator and intern openings will be posted, with investigator interviews to be done before the next Board meeting in December for the Board's approval.

It was stated that members aren't responding that they have completed their FIT certification. The deadline is November 1, 2015. Several ideas were discussed on how to handle this and get members motivated. Delain suggested that a letter be sent to the fire chiefs and an email to Task

Force members advising that if members don't complete the FIT certification by the deadline, they are off the Task Force. Janke also suggested coming up with a strategic plan/survey for the Task Force so that it is understood by members what the goal is of the Task Force. Motion was made by Janke and seconded by Deviley to start the strategic planning process. **Motion carried.**

It was brought up that at a recent fire call at Georgia-Pacific, a fire investigator who was taking pictures of the scene was told by security that they would have to seize his camera for proprietary reasons and that the investigator needed to sign a liability form. It was decided that investigators decline signing such forms until the Board gets an answer from Corporation Counsel about this. A question was also asked if records personnel can redact photos that a company doesn't want released to the public due to proprietary reasons. This question will also be presented to Corporation Counsel.

Item #5. Financial Report.

Delain reported that there is \$11,007.06 left in this year's budget.

Item #6. Old Business.

A. Disposition of Case Proceedings.

Lasee had no dispositions to report.

Item #7. New Business.

A. Election of Officers.

Nieft was nominated for chairperson by Delain and Janke. No other nominations. Nieft named chairperson.

Janke was nominated for vice-chairperson by Delain. No other nominations. Janke named vice-chairperson.

Item #8. Report of Juvenile Firesetter Program Coordinator.

Craig reported one JFS case since the last meeting, which was an Outagamie County case. He stated he then received two calls from Waupaca County. He stated that this shows there is a need for JFS interviewers and is working on scheduling a class for youth fire setting intervention specialist. Craig asked if JFS screeners are to be reimbursed by the Task Force if interviews done after hours. It was stated that those who want to be on the Task Force as part of JFS should have their NFA certification. This will be included in the strategic planning.

A new truck is still needed to pull the safety house. Janke will check with Bergstrom.

Item #9. Other Matters.

A. Reinstatement of Safety House 501(c)(3).

As was brought up at the last meeting, there may be no need to reinstate the 501(c)(3) as municipalities are tax-exempt and donations would be made to the Brown County Sheriff's Office. Recording secretary Laurent will double-check to see whether or not the 501(c)(3) is still active.

Item #10. Set Date, Time, and Location of Next Meeting.

The next meeting was set for December 17, 2015, at 9:00 a.m., at the Brown County Sheriff's Office.

Item #11. Adjourn.

Motion made by Delain and seconded by Deviley to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent
Recording Secretary